Executive Board Meeting 9:00 pm; Thursday, August 10th, 2023

Mainspace – 13 E Divide Bowman, ND 58623

**Minutes**

**Present**

Anthony Larson (Adams County), Troy Mosbrucker (City of Mott), Josh Buchmann (Bowman County), Devan Laufer (Hettinger County), Teran Doerr (Executive Director), Shannon Ellig (Administrator)

**Absent:**

Dean Franchuk (Stark County)

**Call to Order and Declaration of Quorum** – Buchmann called the meeting to order at 9:00am

**Approval of Agenda –** Mosbrucker made a motion to approve, Laufer seconded, all in favor.

**Approval of Minutes from June 15th,2023 -** Larson made a motion to approve, Laufer seconded, all in favor.

**Financial Report -** Doerr presented the financial report. Following discussion, Laufer made a motion to approve, Larson seconded, all in favor.

**Administration Report –** Doerr presented the activity report.

**New Business**

* **Draft Budget for FY 2023 -** Doerr proposed the draft budget and the idea of changing the fiscal year to match the calendar year.

Following discussion, Larson made a motion to propose, to the full board, changing the fiscal year to the calendar year starting in 2024, Laufer seconded, all in favor.

* **JDA contract -** Doerr presented a sample JDA contract for board discussion. Following discussion, it was decided to draft an RCRC proposal similar to the sample.
* **MiNKota** – Doerr presented the opportunity of taking on Lewis and Clark Development Groups contract in addition to our own. After discussion, Laufer made a motion to accept the Lewis and Clark contract, Larson seconded, all in favor.
* **Executive Committee Secretary position –** Larson made a motion to appoint Devan Laufer to the Secretary position, Mosbrucker seconded, all in favor.
* **New Staff Position** – Doerr presented the need for an additional employee. Following discussion, it was determined that a draft job description would be drafted.

**Old Business**

**Adjournment – With no further business, Buchmann adjourned the meeting at 9:59am.**

**Joint Meeting with Bowman County Development Board of Directors**

* RCRC Update
* RCRC Contract Review
* Joint Coordination Committee

Josh Buchmann, Chairman

Teran Doerr, Executive Director