Executive Board Meeting 9:00 am; Thursday, December 14th, 2023

Zoom - <https://und.zoom.us/j/93077914497>

**Minutes**

**Present**

Anthony Larson (Adams County), Troy Mosbrucker (City of Mott), Josh Buchmann (Bowman County),

Devan Laufer (Hettinger County), Dean Franchuk (Stark County), Teran Doerr (Executive Director), Shannon Ellig (Regional Program Coordinator), Jess Buer (Program Assistant)

**Absent:**

**Call to Order and Declaration of Quorum**- Buchman Called meeting order 9:02am MST.

**Approval of Agenda**-Mosbrucker made a motion to approve, Larson seconded, all in favor.

**Approval of Minutes**

* **Approve August 10th, 2023 – Executive Board Meeting** – Laufer made a motion to approve, Mosbrucker seconded, all in favor
* **Approve August 10th, 2023 – RCRC + BCDC Joint Meeting –** Laufer made a motion to approve, Mosbrucker seconded, all in favor.
* Approve June 30th, 2022 - Executive Board Meeting **-** Laufer made a motion to approve, Mosbrucker seconded, all in favor.
* **Approve correction June 9th, 2022 – Full Board Meeting -** Laufer made a motion to approve, Mosbrucker seconded, all in favor.

**Financial Report -** Doerr presented the financial report. Following discussion, Franchuk made a motion to approve, Laufer seconded, all in favor.

**Administration Report –** Doerr and Ellig presented the administrative report. The board inquired about CDBG training for the executive team.

**New Business**

* **Hettinger County JDA Contract** – Doerr discussed her meeting with the Hettinger County JDA board and their expectations of the regional council as laid out in the JDA contract.

Following discussion, Mosbrucker made a motion to approve the contract, Laufer seconded, all in favor.

* **New Team Member** – Doerr introduced Jess Buer, the new program assistant.

**Executive Session –** Buchmann called for an executive session, Mosbrucker made a motion to enter executive session, Laufer second, all in favor. The board entered executive session at 9:37am MST.

* **Annual Performance Review**

Laufer made a motion to end the executive session, Larson seconded all in favor. Executive session concluded at 9:52am MST.

**Old Business**

**Adjournment –** with no further discussion, Mosbrucker made a motion to adjourn the meeting, Larson seconded, all in favor. The meeting adjourned at 9:54am MST.

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Josh Buchmann, Chairman

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Teran Doerr, Executive Director